



**INTERNATIONAL COMMITTEES
ANNUAL REPORT FOR 2008**

To be returned by email and WORD FORMAT before **JANUARY, 5th, 2009** to:

ICOM Secretariat General

Attn: M. Julien Anfruns

Director General

ICOM- UNESCO House

1 rue Miollis, 75015 Paris (France)

Email: administration@icom.museum

Tel.: 33.1/ 47.34.05.00 – Fax: 33.1/43.06.78.62

NAME OF COMMITTEE _____ **INTERCOM** _____

1. ACTIVITIES REPORT

1.1. ACHIEVEMENTS OF THE YEAR

(e.g. awards, publication, web site, training, etc.)

The INTERCOM website is constantly being updated and reviewed, with all papers from the Vienna Conference 2007 now available to download. The papers from the New Zealand Conference of 2008 are currently being prepared for publication and will be available soon on the website. Images from the 2008 Conference have also been added to the site.

INTERCOM have had a very positive response to the Management Scenarios published this year. This resource is available to download via the website and in hard copy form from National Museums Liverpool. Many have been ordered to be placed in reference libraries as well as personal development use.

1.2. ICOM STRATEGIC PLAN

In what ways has your committee taken actions that contribute to the realization of the Strategic Plan?

Intercom continues to align its work with the ICOM Strategic Plan (to which the President of Intercom made a major contribution). The main objective for Intercom is to draw together best management practice from around the world.

In pursuance of this objective we have organised a highly successful series of annual conferences. In 2008 our conference was held in Rotorua, New Zealand, on the subject of museums and tourism. Our website is very important in disseminating conference proceedings.

We also arranged management training for museums in Georgia and the surrounding region.

1.3. COMMUNICATIONS

Please describe the frequency and methods of communication (surface mail, email, Web site, ICOM News, Newsletter, promotions in trade publications, etc.) you have used to contact members of the committee.

The INTERCOM website provides its members with up to date information on all aspects of the committee, management training, membership details and conference details.

INTERCOM are currently in the process of putting together a full mailing list of members in order to make good use of the e-mailing system, the resources and the network of members themselves.

1.4. PUBLICATIONS

Please list publications (paper and electronic) in progress or completed in this year and indicate status (editor / number of pages / n° ISBN / date of publication / language of publication) [Please send a copy of each to the ICOM Secretariat]

INTERCOM completed and published a management training resource in June of 2008: "Management Scenarios", with a forward by David Fleming. This publication contains 6 Scenarios with contributions from Clem Fisher, Curator of Vertebrate Zoology at World Museum Liverpool, Des Griffin, Memorial Fellow Australian Museum, Hilde Hein, Resident Scholar Brandeis Women's Studies Research Center, Yvette Staelens, Senior Lecturer Bournemouth University and David Fleming, Director of National Museums Liverpool and President of INTERCOM. This 20 page document was funded with a grant from ICOM to celebrate their 60th anniversary and provides management with exercises to help develop their leadership skills.

2. ANNUAL MEETING

Please provide the following information about your annual meeting for 2008.

2.1. DATES & PLACE

2.1.1. **Dates:** 24-28 November 2008

2.1.2 **Location (city/country) :** Rotorua, New Zealand

2.2. PARTICIPANTS

	ATTENDEES [Numbers]	GEOGRAPHIC ORIGINS		
		<i>From the Region</i>	<i>From the host location</i>	<i>From the rest of the world</i>
A. ICOM Members from your IC				
B. Other ICOM Members				
C. Total ICOM Members (A+B)				
D. Non-ICOM Members				
Total Attendees (C+D)	156		106	50

2.3. REGISTRATION FEES

	EARLY REGISTRATION FEES	LATE REGISTRATION FEES
	<i>Deadline: (until 30 Sept)</i>	<i>Deadline: (after 30 Sept)</i>
ICOM Members	NZ\$580	NZ\$680
ICOM Non Members	NZ\$580	NZ\$680

2.4. HOST PARTNER(S)

Museums Aotearoa, Te Papa Museum of NZ, NZ Trade and Enterprise, ICOM NZ,
Tourism NZ

2.5. NATIONAL COMMITTEE(S)

Did you notify the National Committee when holding a meeting in its country?

Yes

2.6. JOINT MEETING(S)?

If this meeting was jointly presented with another ICOM body (International Committee, National Committee, Associated Organization), please mention with which Committee(s) and/or Organisation(s).

ICOM New Zealand

2.7. PARTNERS

As well as partners listed above, other sponsors were Story!Inc, Embassy of the USA, Ken Gorbey, Te Puia, Rotorua Museum

What other organizations were eventually involved with the meeting (e.g. sponsors, institutions, other organizations, museums, etc.)?

The Getty Foundation sponsored nine delegates from developing countries, all of whom gave presentations.

2.8. LANGUAGE

In what language(s) was the meeting conducted? / Was simultaneous translation provided for some or all of the meeting?

LANGUAGE(S)	SIMULTANEOUS TRANSLATION
English	None

2.9. RESULTS/ PRODUCTS (e.g. publication, Web report, networking, training, etc.)

Papers will be published on website in due course.

2.10 IN-KIND SERVICES

Some sponsors provided subsidised functions, such as Te Puia and Rotorua Museum. No other “in kind” services were received.

2.11. ADDITIONAL INFORMATION

Please let us have any further comments on the relationship between ICOM and your committee that have not already been captured in this survey.

Name: of respondent : Samantha Brookes

Role in Committee : Acting Secretary

Place __National Museums Liverpool_____ Date ____3 February
2009_____

Signature ____S V Brookes_____



INTERNATIONAL COMMITTEES FINANCIAL ANNUAL REPORT FOR 2008

Name of Committee _____ **INTERCOM** _____

To be returned by email and **WORD FORMAT** before **JANUARY, 5th, 2009** to:

ICOM Secretariat General

Attn: M. Julien Anfruns

Director General

ICOM- UNESCO House - 1 rue Miollis – 75015 Paris (France)

Email. : administration@icom.museum

Tel.: 33.1/ 47.34.05.00 – Fax: 33.1/43.06.78.62

ACTUAL INCOME	
Balance from previous years brought forward (A)	(A)
ICOM Subvention for 2008	
Other ICOM funding (eg. Grants)	
Other income (please detail – e.g. Sponsorship, revenue from annual meeting)	
<i>Total income</i> (B)	(B)

ACTUAL EXPENSES		
Meetings (including administrative meetings)		
Bursaries		
Publications		
Web site		
Bank charges		
Other expenditure (please detail)		
Total expenditure (C)		(C)
2008 Result (B-C)		(D)
Balance to be carried forward (A-D) = (E)		(E)

ADDITIONAL INFORMATION

Please let us have any further comments on the relationship between ICOM and your committee that have not already been captured in this survey.

Name: of respondent: _____

Role in Committee: _____

Place: _____ Date: _____

Signature: _____